

Information about the Education and Training Program

Program name	MBA Program in Design & Leadership for Societal Innovation			
Implementation method	On-campus program (Weekday nights and weekends)			
Program number	1310259-2110011-3 (Old Program Number: 48259-211001-9)			
Date of establishment	Approval period as a designated program	Data for the last year	Number of enrolled students (80)	Number of graduates (79) *Only class of 2021
Augustst 20, 2018	Until March 31, 2024			
Training period	24 months	Training hours	660 hrs	
1. Training objectives				
①Name of target certification, target level	■ Professional Graduate School (Degree of Master of Business Administration in Design & Leadership for Societal Innovation) Qualifications other than the above to be acquired through the program. None			
②Name of the organization offering the qualifications and examinations related to ①.	Graduate School of Leadership & Innovation, Shizenkan University			
③Requirements for obtaining the qualification or for taking the examination, etc.	The degree of Master of Business Administration in Design & Leadership for Societal Innovation is awarded to those who meet the following requirements (a) Enroll in the program for two years. (b) Meet the credit requirements for program completion.			
④Occupations, duties and/or industries in which the skills and knowledge acquired in the program are essential or advantageous.	Within a company, the skills and knowledge acquired in the program are useful for duties requiring leadership in business and organizational management. Especially, it is expected to be essential or advantageous for those who will assume duties as executives or managers. Management skills and leadership acquired at the university are needed in any field, and they will be useful regardless of industry or company size. Hence, the skills and knowledge will also be advantageous in government agencies and the social sector (NPOs, NGOs, etc.). As mentioned above, there are opportunities to apply the skills and knowledge you will learn at the university in companies of any industry and size, as well as in government agencies and the social sector. In today's world of increasing uncertainty and complexity, the importance of the management skills and leadership is increasing, and they can contribute to a wide range of fields. This is also reflected in the fields in which graduates are working, across a wide range of industries, government agencies, and the social sector.			
2. Training contents				
Courses (curriculum)	Hours	Materials		
Compulsory courses from the Fundamentals in Innovation Management	465	Varies by course.		
Compulsory courses from the Advanced Courses in Innovation Management	90	Varies by course.		
Compulsory courses from the Seminar Courses	60	Varies by course.		
Elective courses in all fields of study.	45	Varies by course.		
3. Requirements for admission (e.g., requirements to take the program)				
①Work experience, etc.	At least 3 years of full-time working experience.			
②Types and levels of qualifications, skills, and knowledge, etc.	Knowledge and experience equivalent to a bachelor's degree. Concretely, the application qualifications are as follows. (1) Obtain a university or college degree, (2) Obtain a bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education of Japan (3) Complete 16 years of education in a foreign country, (4) Being designated by the Ministry of Education, Culture, Sports, Science and Technology of Japan, (5) Are considered to have qualifications in education, knowledge, skills and aspiration to be admitted in the program by the Shizenkan Admissions Committee			
③Others	None			
[Special notes]				
None				

Information about the Education and Training Program

4. Number of students enrolled, graduates, and results of objectives achieved

(1) Obtaining a qualification

① Number of graduates in the previous year	79		
② Number of graduates with the benefits out of ①.	※1		
③ Number of graduates who took an exam for the qualification out of ②.	※1	Examinee rate (③/②)	N/A %
④ Number of graduates who obtained the qualification out of ③.	※1	Pass rate (④/③)	N/A %
⑤ Number of graduates who obtained a job out of ①. ※1	1		
⑥ Number of graduates who have been employed out of ① ※2	77	Employment rate (⑤+⑥/②)	N/A %

※1 No students meet the condition because the program was not approved for the benefits at the time of their enrollment.

※2 Those who were not employed at the beginning of the program but have found employment after graduation. In this case, the employment does not include temporary jobs.

※3 Those who have been employed with the same job from the beginning of the course until after graduation, and those who were employed with a job at the beginning of the course but changed to another job after completing the course.

(2) Program evaluation, etc. by graduates

① Total number of respondents	67	人	
② Employment status at the beginning of the program.	1. Full-time employee	59	人
	2. Non-permanent employee/temporary employee	2	人
	3. Other employment (self-employed, etc.)	4	人
	4. Not employed	2	人
			②A: Total 65
			②B: Total
③ Evaluation by graduates who were working	1. This program improves your compensation (promotion, advancement, allowances based on qualifications, etc.)	6	人
	2. This program enables you to take a role you desire through reassignment, etc.	21	人
	3. This program enhances your evaluation both internally and externally of the company you are (were) working for.	11	人
	4. This program contributes to a smooth job change.	2	人
	5. This program enriches your hobbies/lifestyle	13	人
	6. Other effects	11	人
	7. No particular effect	1	人
			③ Total ※Must be same with A or less 65
④ Evaluation by graduates who were NOT working	1. This program enabled you to get a job.	0	人
	2. This program contributed to you getting a job in your desired occupation or industry.	0	人
	3. This program gave you an advantage to get a job with better conditions (wages, etc.).	1	人
	4. This program enriches your hobbies/lifestyle	0	人
	5. Other effects	0	人
	6. No particular effect	1	人
			④ Total ※Must be same with B or less 2
⑤ Employment status of graduates	1. I got a job during the program or within 3 months after completing the program.	1	人
	2. I got a job within 3 to 6 months after completing the program.	0	人
	3. I got a job within 6 to 12 months after completing the program	0	人
	4. I have not gotten a job.	1	人
			⑤ Total ※Must be same with B or less 2
⑥ Overall evaluation	1. Very satisfied	43	人
	2. Mostly satisfied	21	人
	3. Neither satisfied nor dissatisfied	3	人
	4. Slightly dissatisfied	0	人
	5. Very dissatisfied	0	人
			⑥ Total ※Must be same with ① or less 67

(3) After completion of the program (Graduate's employment status, program evaluation, compensation improvement, career development and evaluation of companies graduates working for, etc.)

5. Methods of assessing and measuring the effects of the program and specific approaches for clarifying the level of effectiveness to students.

Methods of assessing and measuring the achievement level of skills and knowledge against educational objectives set in 1.	Fulfilling graduation requirements
---	------------------------------------

(For correspondence program)

Location, timing, duration and frequency of schooling

Information about the Education and Training Program

6. Methods for assessing program effectiveness

(1) Attendance approval standards (Specific criteria such as attendance rate, periodical exams, and promotion exams every 6 months)	Attendance rate of 66% (2/3) or higher, passing rate of exams, and other make-up classes and exams are acceptable. (The university monitors the attendance rate for each course and does not grant credits to students who do not meet the requirements. In addition, the university will grade each course according to the learning objectives, and credits will be granted to those who have achieved the learning objectives. Two grading systems are used depending on the course: S (superior) / A (very good) / B (good) / C (acceptable) / F (fail) / I (incomplete) and P (pass) / F (fail) / I (incomplete).)
(2) Methods of assessing and measuring the achievement level of skills and knowledge against educational objectives related to the attendance approval standards.	Paper tests, exercises, and assignment submissions (For course evaluation, multiple evaluation methods are combined according to the learning objectives of each course. Specifically, class contribution, individual reports, presentations, examinations, group presentations and reports are used).
(3) Completion requirements (specific criteria such as attendance rate, final exam, etc.)	Attendance rate of 66% (2/3) or higher, passing rate of exams, and other make-up classes and exams are acceptable. (As mentioned above, attendance in each course will be checked, grades will be assigned based on each evaluation method, and credits will be granted for each course to those who meet both requirements. Upon completion of all courses in the two-year curriculum, the president of the university will approve the completion of the program after confirming that each student's credit acquisition status meets the graduation requirements set by the university and after discussion at the faculty meeting.)
(4) Methods of assessing and measuring the achievement level of skills and knowledge related to the completion requirements.	Fulfilling graduation requirements

7. Guidance, advice and support for students during or after completion of the course

(1) Methods of providing advice and guidance to those taking the program regarding their level of achievement and understanding	For first-year students, full-time faculty members are mainly assigned as academic mentors. The mentors meet with each student once in the first and second semesters to check on their learning progress and provide advice. Students can also contact and consult with their academic mentors at any time upon their request. One faculty member is assigned to 3-4 students. For second-year students, in the individual seminar courses offered throughout the second year, students belong to a seminar (4-5 students to one faculty member), and the faculty member who is responsible for the seminar takes on the role of counselor for the students.
(2) Support for acquiring qualifications and job hunting during or upon completion of the program. (e.g., how to provide information related to the acquisition of qualifications and job openings in qualification-related occupations, and provide specific consultation for early employment.)	Faculty and staff members are available for questions and consultations from students at any time.

8. Others

Names of the program provider and the representative	Graduate School of Leadership & Innovation, Shizenkan University
Address and contact information	Nihonbashi Takashimaya Mitsui Bldg 17F, 5-1, Nihonbashi 2-Chome, Chuo-ku, Tokyo, Japan TEL:03-6281-9011
Names of the facility where the program is offered in and the representative	Graduate School of Leadership & Innovation, Shizenkan University (President: Noda Tomoyoshi)
Address and contact information	Nihonbashi Takashimaya Mitsui Bldg 17F, 5-1, Nihonbashi 2-Chome, Chuo-ku, Tokyo, Japan TEL:03-6281-9011

Person in charge of complaints and contact information	Kawano Shuhei (the Administration Office) TEL 03-6281-9011	Person in charge of administration and contact info.	Kawano Shuhei (the Administration Office) TEL 03-6281-9011
--	---	--	---

Training expenses	1. Training expenses covered by the benefit (① + ②)	5,000,000 JPY							
Payment methods	① Enrollment Fee (tax included) (※If discounts/reductions are offered, the amount should be the tax-included amount after deducting them.)	200,000 JPY							
	② Tuition Fees (tax included) (※If discounts/reductions are offered, the amount should be the tax included amount after deducting them.)	4,800,000 JPY <table style="margin-left: 20px; border-collapse: collapse;"> <tr><td style="padding-right: 10px;">1st semester</td><td style="border-left: 1px solid black; padding-left: 10px;">1,200,000 JPY</td></tr> <tr><td>2nd semester</td><td style="border-left: 1px solid black; padding-left: 10px;">1,200,000 JPY</td></tr> <tr><td>3rd semester</td><td style="border-left: 1px solid black; padding-left: 10px;">1,200,000 JPY</td></tr> <tr><td>4th semester</td><td style="border-left: 1px solid black; padding-left: 10px;">1,200,000 JPY</td></tr> </table>	1st semester	1,200,000 JPY	2nd semester	1,200,000 JPY	3rd semester	1,200,000 JPY	4th semester
1st semester	1,200,000 JPY								
2nd semester	1,200,000 JPY								
3rd semester	1,200,000 JPY								
4th semester	1,200,000 JPY								
③ Both are possible	(Required course material expenses out of the above amount: 0 JPY)								
	2. Other expenses NOT covered by the benefit (① + ② + ③ + ④)	0 JPY							
	① Optional course material expenses (tax included)	0 JPY							
	② Transportation and accommodation expenses for practical	0 JPY							
	③ Facility maintenance fee (tax included)	0 JPY							
	④ Others (donations to the corporation, PC insurance, information journal fees) (tax included)	0 JPY							
	3. Total amount (1 + 2) (tax included)	5,000,000 JPY							

Necessary Information for the Appropriate Use of Education and Training Benefits

In order to use the education and training benefits appropriately, please make sure to confirm the following items.

- (1) The training expenses covered by the benefits are limited to the enrollment fee and tuition fees required for taking the training program paid directly by a recipient under his/her own name to the training provider.
- (2) Tuition fees may include required course material fees, but do not include examination fees, optional material fees, supplemental lecture fees, transportation fees, or expenses for computers and other equipment, etc. In addition, amounts unpaid at the time of refund application are not included in the training expenses.

- (3) If the training provider returns a part or all of the training expenses to a recipient by providing cash, securities, goods as gifts, discounts, etc., the expenses after deducting the amount equivalent to the returned value will be covered by the benefits.

Hence, if a recipient has received such reductive benefits, it is necessary to apply for reimbursement of training expenses with the amount of the enrollment fee and tuition fees minus the amount of such reductive values.

If after the issuance of a receipt for training expenses, a part of the training expenses is returned due to discounting of tuition fees, etc. the training provider will issue a "Returned Payment Statement (返還金明細書)" to the recipient that includes the amount of returned payment, etc., and the recipient must submit it to Hello Work when applying for the refund of the benefits.

- (4) The education and training benefits are paid when a recipient actually takes and completes the training program. If a person other than the recipient takes and completes the program, the benefits will not be paid. In addition, if answers are provided to recipients in advance of an examination related to the program, etc., they are not considered to have completed or to be expected to complete the program, and they cannot receive the benefits.