



**至善館**  
SHIZENKAN

**Graduate School of Leadership and Innovation**

**Shizenkan University**

**Non-Degree Program Application Guidelines**

**Creating and Managing Social Impact**

**2023 Academic Year**



## **Purpose**

Shizenkan University offers non-degree courses that allow those who are not enrolled in the Shizenkan MBA Program to take, on a course-by-course basis, some of the courses offered in the Shizenkan MBA Program and receive credit for them. For each course, applicants are screened and a small number of students are accepted; those who successfully complete the course will receive credit.

These guidelines describe the application process for the "Creating and Managing Social Impact" course, which is offered in English. For information on other courses offered as a part of a non-degree program please refer to p. 6.

## **Outline of the Course**

Globalization of the economy has brought with it many issues, including poverty, socioeconomic disparity, the failure of the healthcare system, a decline of primary industries, the hollowing out of local communities, and a weakening of human relations. These issues remain mostly unsolved by traditional capitalism and market mechanisms and many start explore the new form of the capitalism. As Peter F. Drucker stated, society was relatively stable and we could focus on economy and technology for improving our wellbeing until 1990s, but now society itself becomes fragile. Under these circumstances, leaders are expected to understand how social innovation is created and managed especially by social business and nonprofit organizations.

In this course, students will explore the intrinsic significance and value of creating, sustaining, and scaling social impact, as well as the methods used to do so. Further, we will discuss what roles “social-impact-first” organizations like nonprofit organizations (NPOs) and social businesses play in society and how they can contribute to maximize social impact. This will be achieved by examining case studies and taking part in discussions with leading social entrepreneurs.

(For details, please refer to the subject syllabus at the end of this document.)

## **Method and Dates of Classes**

Sessions 1, 2, 4, 5, 6, 7, and 8 will be held at the Shizenkan campus. Session 3 will be held online (using Zoom). The dates and times of the classes are as follows (Japan Standard Time).

Session 1: Saturday, January 13, 2024, 13:00-16:15

Session 2: Saturday, January 20, 13:00-16:15

Session 3: Saturday, January 27, 13:00-16:15

Session 4: Saturday, February 3, 13:00-16:15

Session 5: Saturday, February 10, 13:00-16:15

Session 6: Saturday, February 17, 13:00-16:15

Session 7: Thursday, February 22, 18:30-21:45

Session 8: Saturday, March 2, 13:00-16:15

## **Admission Process**

### (1) Overview

The admissions process is a two-stage process with document screening and an interview. In the interview, we will examine your motivation and readiness for taking the course, including what you indicate in the application documents.<sup>1</sup> As this course is offered in English, the admissions process is conducted in English.

### (2) Interview

The interviews will be conducted online using the Zoom platform. At the time of application, please select the date and time of the interview from the list of options. Zoom link and other details will be provided at the time of the initial notification of selection results.

## **Applicant Eligibility**

As an applicant, you are required to have a minimum of three years full-time work experience and to fulfill one of the following conditions at the time of application:

- (1) Obtain a university or college degree
- (2) Obtain a bachelor's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education of Japan
- (3) Complete 16 years of education in a foreign country
- (4) Being designated by the Ministry of Education, Culture, Sports, Science and Technology of Japan
- (5) Are considered to have qualifications in education, knowledge, skills and aspiration to be admitted in the program by the Shizenkan Admissions Committee

## **Application Process**

The application process consists of the following steps.

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<sup>1</sup> It is not compulsory to submit your GMAT or GRE results to enroll in the program.

### **Step 1: Submitting the application form**

- Please submit your application via the application form below. Select your interview time/date as instructed in the form. Note that you are required to fill in the "Your personal statement" section of the application form in English.

<https://forms.gle/aogCBfXfjYEmeNbn7>

### **Step 2: Document screening and confirming interview schedule**

- Based on the submitted documents, we will conduct the document screening. Those who pass the document screening will be invited for an interview. The interview schedule and Zoom URL will be sent to the e-mail address provided in the application form.

### **Step 3: Personal interview**

- The interview will be conducted online (via Zoom). It will take approximately 30 minutes.
- The interview will be in English.

### **Step 4: Admission**

- The Admissions Office will inform you of the admissions result after the document screening and interview.
- Successful applicants are required to pay the enrolment fee and tuition fees by bank transfer. Upon completion of the enrolment fee and tuition fee transfer, the student will be officially accepted as a non-degree student.

### **Application Deadline**

- Monday, December 18th, 2023 by 12:00pm

### **Interview Schedule (tentative)**

Based on the preferences entered in the application form, the applicant will be scheduled for 30 minutes on one of the following dates.

Tuesday, December 26, 2023, 18:30-22:00

Wednesday, December 27, 2023, 18:30-22:00

### **Schedule for Notification of Admissions Result (tentative)**

Shizenkan will send the results to the e-mail address provided in the application form.

Friday, December 29, 2023

### **Enrollment and Registration Procedures**

Please follow the instructions provided with the notification of acceptance.

The deadline for completing the procedures is Friday, January 12, 2024.

## Application Forms

Please fill out the following information when submitting your application. Your application will be officially accepted when all items are completed. If all items are not submitted by the deadline, your application will not be accepted.

1. Full name
2. Gender
3. Nationality
4. Date of birth
5. Address
6. Telephone number
7. E-mail address
8. Current employer
9. Education history
10. Your personal statement: Interests and motivation towards the topic; commitment to coursework.  
(Please write in English)
11. Interview schedule preference
12. Copy of passport (for non-Japanese nationals)
13. Copy of residence card (for non-Japanese nationals)

## Application Fee

No application fee is required for the academic year 2023.

## Academic Fees

The following table shows the academic fees required for enrollment in the program.

Non-Degree Program registration fee	JPY30,000
Tuition fee	JPY200,000
Total	JPY230,000

- (1) The tuition fees include costs for case materials used in the course; however, they do not include costs of textbooks and other optional academic materials.

- (2) If you have already paid the registration fee for a course taken in the current or previous academic year, you are exempted from paying the registration fee for subsequent courses.

**Protection of Personal Information**

All personal information that Shizenkan obtains from the applicant will be used solely for the purpose of admissions screening and the student registration subsequent to admissions. For more information on our personal information policy, please kindly refer to our website. By applying, you are considered to have agreed to the policy.



**Notes**

- (1) Credit will be awarded to those who meet the credit requirements for the courses taken and a certificate of credit will be issued upon request.
- (2) Neither a commuter certificate (for commuter passes) nor a student discount certificate will be issued to non-degree course students.
- (3) Being a student in a non-degree program does not qualify you for student residency status.
- (4) Please note that if for any reason the course is not offered, permission to enroll may be revoked.
- (5) If a non-degree program student enrolls in a master's programme at Shizenkan within five years of earning credits, it is possible for up to four credits to be accepted as earned credit under certain conditions (subject to change without notice). In this case, the amount of tuition fee paid for the non-degree study to earn the credits will be deducted from the tuition fee for the master's program.



**Other Non-degree Courses Offerings**

In addition to this course, Shizenkan plans to also accept non-degree course students for other courses. The following list indicates eligible courses for the period from January 2024 to March 2024. We will announce the start of the application as shown in the table.

Course Name	Language	Course Start Date	Announcement Period
Creating and Managing Social Impact	Japanese	January/March 2024	November 2023
Leadership and Negotiation	Japanese	January/March 2024	November 2023
Leadership and Negotiation	English	January/March 2024	November 2023



Course Title:	Creating and Managing Social Impact
Year / Semester:	2nd year / 2nd semester
Credit:	2 credits (elective course)
Faculty:	Prof. Masataka Uo
Class Format:	On campus (in person) and online

## OBJECTIVE:

Globalization of the economy has brought with it many issues, including poverty, socioeconomic disparity, the failure of the healthcare system, a decline of primary industries, the hollowing out of local communities, and a weakening of human relations. These issues remain mostly unsolved by traditional capitalism and market mechanisms and many start to explore the new form of capitalism. As Peter F Drucker stated, society was relatively stable and we could focus on economy and technology for improving our wellbeing until the 1990s, but now society itself becomes fragile. Under these circumstances, leaders are expected to understand how social innovation is created and managed especially by social business and nonprofit organizations.

In this course, students will explore the intrinsic significance and value of creating, sustaining, and scaling social impact, as well as the methods used to do so. Further, we will discuss what roles “social-impact-first” organizations like nonprofit organizations (NPOs) and social businesses play in society and how they can contribute to maximize social impact. This will be achieved by examining case studies and taking part in discussions with guest speakers of leading social entrepreneurs.

## GOALS OF THE STUDY:

1. to experience the value and potential of NPOs and other organizations whose primary purpose is to "create social impact" through the examination of world-renowned case studies and dialogue with actual social entrepreneurs;
2. to formulate a concept of how to design their future in order to create social impact through your own lives; and
3. to invite students who are working on the front lines of solving social problems at NPOs and other organizations as single-semester students, and to promote understanding of more concrete social problems, solution options, conflicts, and possibilities through class discussions.

## COURSE POSITIONING:

This course will provide opportunities for students to think about the leadership of social change by gaining an understanding of how social innovation and social impact are created in our society. In this course, students are expected to apply all the knowledge and skills they have obtained in the last one and a half years at Shizenkan. Students will learn how the “whole-person leadership” approach, which comprises “whole personality,” “leadership,” and “management,” can apply to real social innovation and also understand how they can design their own lives to maximize their social impact.



LEARNING APPROACH:

Interactive lecture

Group discussions of case studies and societal challenges

TEXTBOOK:

None in particular

REFERENCE MATERIAL:

Henry Mintzberg (2015) "Rebalancing Society - Radical Renewal Beyond Left, Right, and Center", Berrett-Koehler Publishers

EVALUATION:

Students are expected to attend class and contribute to discussions. In addition to the attendance requirement, submission of " Final essay" is a mandatory requirement to receive credit. Failure to do so will result in the loss of credit. Grading will be based on the following:

- Active participation in each class session (30%)
- Each class's pre-assignments and feedback sheets (40%)
- Final essay (40%)

PLAGIARISM:

In preparation for pre-assignments and final report, please respect Shizenkan policy on plagiarism. Any student who is caught cheating, such as cut-copy-pasting without properly referencing sources, having one's report written by someone else, or engaging in any other form of plagiarism, shall receive a failing (F) grade. A student who is caught cheating for a second time, regardless of the content, shall be expelled.

Late report submissions:

Please note that reports submitted after the deadline will be subject to point deduction and may not be evaluated in some cases.

SESSION OVERVIEW:

Session 1 : Why do Nonprofit Organizations and Social Businesses Matter in Our Society?

(Uo) [3 hours]

Session 2 : Structuring Social Issues: Workshop (Uo) [3 hours]

Session 3 : Empathy and Social Innovation (Uo) [3 hours]

Session 4 : Social Impact Investment and Envisioning the Future of the Impact Economy (Uo)



[3 hours]

Session 5 :Scaling and Managing Social Impact :Dragon or Phenix? (Uo) (Uo) [3 hours]

Session 6 : Evidence-based Social Innovation (Uo) [3 hours]

Session 7 : Best Practices of NPOs and Impact Businesses (Uo) [3 hours]

Session 8 : Thinking About Your Life and the Future of Society (Uo) [3 hours]

**Contact us**



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